

## ACH Stop Payment Request Form

**New Stop Payment Order**

**Cancel Existing Stop Payment Order**

**Member Name** \_\_\_\_\_

**Member Number** \_\_\_\_\_

I hereby authorize HealthCare Associates Credit Union to place a Stop Payment on the ACH debit listed below. This order will remain in effect until I have canceled it in writing. I understand that Stop Payments cannot be placed on debits that have already posted to my account. **Please apply the \$30.00 Stop Payment Fee to my:**

**Savings**

**Checking**

I understand that the Stop Payment Order will not be placed unless \$30.00 is available in my account for the Stop Payment Fee.

Company Name: \_\_\_\_\_

Description of debit: \_\_\_\_\_

Date item last paid: \_\_\_\_\_

(Select one)

Please place a **Permanent Stop Payment** on the ACH debit. Do not pay any future debits from this company.

Please place a **One-Time Stop Payment** on the ACH debit.

Exact amount of ACH debit: \_\_\_\_\_

Date for one-time Stop Payment Order to expire: \_\_\_\_\_

Member Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Form must be completed in its entirety before the order is processed. If sending the completed form by fax, please send to 630.276.5841.**